

# **Welcome to West End YMCA Summer Camp 2010**

**Dear Parents,**

**On behalf of the Lake County West End YMCA, I would like to welcome you and your child to our day camp program. We have a great line-up of activities planned and are confident that your child will have a blast this summer. Also, you can feel good knowing that your child will be in a place where he or she can build friendships, accept and conquer challenges, and have fun in a safe environment that incorporates the Y's core values of Honesty, Caring, Respect, and Responsibility.**

**In the following pages you will find brief descriptions of our policies as well as ways for your child to come to camp through programs such as "Camp Candy" and "Campership" Scholarships (if applicable). In order to help the summer run as smoothly as possible for your camper, we ask that you please read the following information carefully.**

**If questions should arise, now or anytime during the summer, please do not hesitate to ask one of our camp staff or call me directly (440) 946-1160. I will make every effort to get back with you as soon as possible.**

**Welcome to Summer Camp 2010 at the West End YMCA!**

**1.) Payment for Camp** – to ensure that your camper maintains a spot on the camp roster, please make sure that the balance due for each week is paid by the **Friday before that week of Camp.** (Example: If your camper is signed up for week 1 starting June 7<sup>th</sup>, the balance is due by Friday June 4<sup>th</sup>.) A \$10 late fee will be assessed on Monday if full payment is not met. **Never Pay a Late Fee!!**\* \*Ask us about scheduling your weekly payments on-line!!

**2.) Health & Medications** - Each Unit Director (Explorer, Trailblazers, Pioneers, Mountaineers, Teen) will be responsible for the distribution of the medication to campers. Please note the dosage amount and times for each day. We are not responsible for left over medications, bottles, or inhalers. Children will not be permitted to carry their own medications. Medications must be in the sealed prescription bottle (dosage time and amount clearly stated by a doctor). Please place the bottle in a clear plastic bag (ex. Ziploc). Medications given in only a bag or wrapper will not be distributed. Over-the-counter medication will not be administered by staff and can not to be sent to camp with your child unless prescribed by a physician.

**Please Note: *Medications must be refilled daily.***

Health forms must be filled in completely before your child enters camp. Incomplete information may result in cancellations of your child's camp weeks until information is received.

**3.) Sign-In and Sign-Out** – Sign-In for all camps will be in the main lobby. Your child should arrive at the YMCA no earlier than 8:45am and be pick up no later than 4:15pm. **Buses leave promptly at 9:00am**, so please be on time.

**Extended Care** is also available starting at 7:00am and ending at 6:00pm sharp. A late fee of \$5.00 per 15 minutes will be assessed on a per camper basis and collected the same day.

**4.) Transportation Awareness** - The Lake County West End YMCA uses buses provided by the Willoughby-Eastlake School District with certified commercial drivers, through the Willoughby Parks and Recreation Department.

**5.) Discipline Policies** - Please understand that if, at any time, your child breaks the rules, the staff member may divert to time outs, withholding swim time, private meetings with parents, and/or re-emphasizing the importance of camp along with fellow camper respect. Any violent act towards another camper or staff will automatically result in termination. The parents will meet with the Youth Director, Unit Director, and those present for suspension or termination terms.

All fees will be lost if the child is suspended or terminated. A parent/guardian will be responsible to pick the child up from the location involved. Please speak with your child(ren) about the camp's philosophy and policies of discipline. The YMCA strives, along with the parents/guardians, to keep camp a clean, fun, and enjoyable experience for all campers and staff.

Camper's First Offense: Camper talks with staff and Unit Director  
Second Offense: Parents talk with Unit Director  
Third Offense: Suspension of camper by Youth Director  
(length pending)

**6.) What to bring to Camp:**

**Please bring:**

- Packed Lunch
- Swim suit (1 piece for Teens)
- Towel
- SUNSCREEN (SPF 15 or higher)
- Tennis shoes (or boots) & socks
- Backpack
- Water Bottle

**Please Do Not Bring:**

- Radios/CD Players/ MP3 players
- Knives, scissors
- Matches/Lighters
- Electronic Games (Gameboy)
- Sandals/Flip-flops (unless stated)
- Cell Phones (will be confiscate)

## **Camperships Scholarships & Camp Candy:**

**Camp Candy** - *The Camp Candy program is for everyone!* Stop by the West End YMCA's front desk and ask to sign out your box of candy. Each box of candy contains 56 bars that sell for \$1 each. After you have sold the entire box, simply return all the money to the West End YMCA and 45% of the money (\$25) will go toward your camp fee. All Camp Candy money must be turned in to the West End YMCA by Friday July 2, 2010.

**Campership Scholarship** - If financial difficulties are a concern, the West End YMCA extends an invitation, *for members residing in Lake County*, to pick up a "campership" application. This application will provide the West End YMCA with the necessary information to assist you better. In order to reserve your spot for any week a \$25 deposit (\$45 - Teen Camp) must be made at the time of registration. You will be notified, via mail, as to the amount of "campership" assistance you have received based on a sliding fee scale. That amount will be due the Friday before your reserved week(s) of camp.

We believe the opportunity for your child(ren) to attend our summer day camp is invaluable and we will do all we can to extend this experience to all youth.

**Welcome to YMCA Summer Camp 2010!! Thank you for choosing the YMCA's camp for your child this summer. Please do not hesitate to ask any questions now or throughout the summer. We are here for you and your children! With that aside, on with the fun, friends and activities galore that are awaiting.**

**Sincerely,  
Dale Stewart  
Youth and Family Director**